

# *Upper Keys Sailing Club*

## *~ Invitation ~*

To join us on Key Largo's beautiful Buttonwood Bay  
for a Sail.

Come for a relaxing sail or an exciting  
Regatta!

~ and learn more about the UKSC ~

Visit [www.upperkeyssailingclub.com](http://www.upperkeyssailingclub.com)  
& call for membership information:

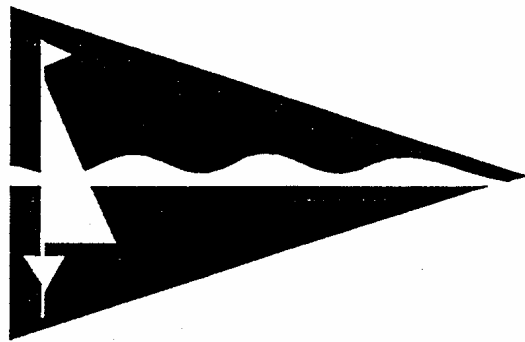
305-852-2145 or  
305-451-9972

We look forward to welcoming you to the

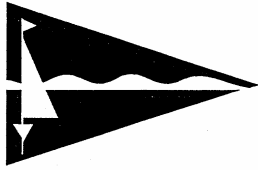


**Welcome to the**  
**UPPER KEYS SAILING CLUB**

**On Beautiful Buttonwood Sound**



**Prospective Member Packet**



## Upper Keys Sailing Club

P.O. Box 3154 ~ Key Largo, FL 33037 ~ 305-451-9972

[www.upperkeyssailingclub.com](http://www.upperkeyssailingclub.com)

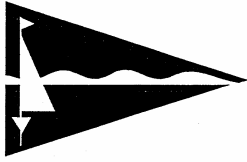
### **I'm interested – Where do I start? How do I join?**

#### **I just walked in and don't know anybody. What do I do?**

1. If you have just walked in to visit our club, "WELCOME!"  
Please fill out the survey form (see last page) that is attached to this packet and leave it with a Dockmaster or the Vice Commodore. Think of it as having signed in our "guest book."  
Thank you for visiting our wonderful club!
2. If this is your first visit, please introduce yourself to a Dockmaster. They can introduce you to members who may be at the club during your visit and answer some of your questions.
3. The Vice Commodore or a member of the membership committee will contact you (using the survey information you supplied) to keep you informed of upcoming events you may wish to attend. It's highly recommended you check the club calendar which is posted in the club and also on the website, <http://www.upperkeyssailingclub.com>
4. By the end of your second visit you should have at least one sponsor, so chat with lots of members, we're a friendly bunch, and find someone you connect with. Jump to the section that says, "I'm a prospective member and I have at least one sponsor, now what?"

#### **I'm a guest of a member**

1. If you are a guest of a member, "WELCOME!"  
Please fill out the survey form (see last page) that is attached to this packet and leave it with a Dockmaster or the Vice Commodore. Think of it as having signed in our "guess book."  
Thank you for visiting our wonderful club!
2. The member who you are visiting the club with will presumably be one of your sponsors. Your sponsor will introduce you to members and show you around the club.
3. The Vice Commodore or a member of the membership committee will contact you (using the survey information you supplied) to keep you informed of upcoming events you may wish to attend. It's highly recommended you check the club calendar which is posted in the club and also on the website, <http://www.upperkeyssailingclub.com>
4. Go to the section that says, "I'm a prospective member and I have at least one sponsor, now what?"



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### **How much does it cost?**

The Upper Keys Sailing Club strives to keep the membership dues affordable for families and individuals.

Initiation fee: \$850 plus state sales tax

Annual Dues: \$502.32 plus state sales tax (can be paid monthly)

Junior Membership: There is no initiation fee. Annual dues for junior sailors are 25% of the regular membership dues (currently \$106.25).

**Initiation Fees can be spread over time. See the Vice Commodore for details.**

Club dues are billed each May and may be paid in one lump sum or spread over the year. Members who join in other months pay a prorated share. The initiation fee is a one-time charge that supports the continued development of club facilities. This fee is paid when prospective members meet with the Membership Committee.

### **CONTACT INFORMATION**

The Vice Commodore handles membership applications and schedules interviews with applicants. The Dockmasters maintain the clubhouse, facilities and property.

VICE COMMODORE: Joe Worley

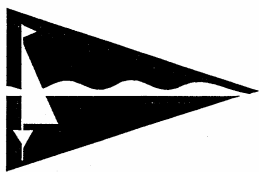
Phone: 305-852-2145      E-mail: joeworley@bellsouth.net

DOCKMASTERS:      E-mail: dockmasters@upperkeyssailingclub.com

The Dock Masters are on duty Thursday through Monday.

PLEASE NOTE: State law requires that all non-members and guests must obtain a temporary membership card at the cost of one dollar if they intend to purchase any food or beverages at the Club. Temporary membership cards are available at the bar and must be renewed for each 24-hour period.

**The weekends are the best time to visit the club.** If you are planning to visit the club and do not have a member to accompany you, please drop in on a Friday evening between 6pm-8pm. If you are unable to drop by on a Friday evening please contact the Vice Commodore by phone or email for a recommendation on a good time to come by the club. Joe Worley can be reached at 305-852-2145 or joeworley@bellsouth.net.



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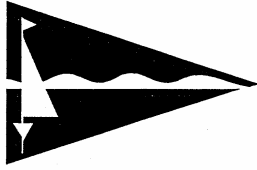
### **I'm a prospective member and I have at least one sponsor, now what?**

1. You will need two separate UKSC members to sponsor you for membership. How do I get another sponsor? Attend as many club events as possible!
2. Your sponsor(s) should accompany you to at least three (3) club events. These can include social functions, general meetings, club races or special events. It's a sailing club, so you are encouraged to rack up as many sailing events as possible. You may also volunteer your services on a committee that is working on a project. Please note the dates and events on your membership application and have one of your sponsors initial it.
3. After you have attended three functions, submit your completed Membership Application to the Vice Commodore. Both of your sponsors must sign your application. Each sponsor is required to submit a letter of recommendation to the Vice Commodore when you make application.
4. The next step is to attend a meeting of the Membership Committee along with at least one of your sponsors. The committee encourages both sponsors to attend with their prospective member. The Vice Commodore will collect the initiation fee from you at this meeting, so please bring your checkbook.

At this meeting the committee will ask you to talk about your sailing experiences and interest in joining the club. Committee members will tell prospective members about various aspects of club membership. Committee members may ask you some questions and you are welcome to ask questions about club membership. The committee will make decisions at the conclusion of this meeting and the Vice Commodore will present any recommendations for membership to the next Board meeting.

5. The UKSC Board of Directors approves membership applications at its regularly scheduled monthly meeting held two days following the Membership Committee meeting. A two-thirds majority of the Board must agree to approve the application. The Vice Commodore will contact the prospective member the day after the Board of Directors meet.
6. When you become a member, you are encouraged to attend all General Membership meetings. At the first General Membership meeting you attend you will be introduced to the Club Membership and receive a UKSC Burgee. The Vice Commodore will provide you with your copy of the Club Roster and Bylaws and Policies as soon as possible once your membership has been approved.

Your sponsors are your mentors and they should help you with becoming "oriented" to club membership. You should contact them with any questions you may have and they should be able to direct you to an appropriate officer as needed. Your sponsors will help you become involved in club sailing, social and committee activities.



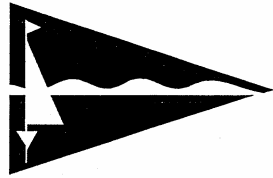
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### **I'm a member, how do I be a sponsor?**

1. You've picked up this packet of information, so you're headed in the right direction. Make sure your guest/prospective member fills out the survey information and give it to a Dockmaster or Vice Commodore. We need their contact information in order to follow-up with them and get them involved and attending events. However, you will be their main contact with the club and should keep them apprised of upcoming events.
2. Be a good host/hostess and introduce them to as many club members as possible. Help them strike up conversations. Don't let them sit quietly by themselves for long. Show them around the club. If you need help with being a host/hostess please enlist the help of somebody on the membership committee. We want them to feel at home and welcome around the club.
3. Initial the dates and events the prospective member attends on their application. One of their sponsors should be attending events that count toward their completion of the membership process.
4. Both sponsors need to submit a letter to the Board via the membership committee. The letter should introduce the applicant and touch on most or all of the following points:
  - Length of Acquaintance
  - Occupation
  - Upper Keys Residency
  - Type of Boat (if any)
  - Club affiliations
  - Family
  - Special talents
  - Hobbies
5. The applicant will be asked to identify at least one committee they will serve on, so please help explain what the committees are and how they function. If you are not sure about the function of certain committees please contact the officer who chairs that committee. You'll learn something along the way, too!



# Upper Keys Sailing Club

## Information you may find interesting and/or useful

The UKSC is a non-profit association with clubhouse and facilities on Buttonwood Sound, located at mile marker 99.5 bayside in Key Largo, Florida. Membership in the Club is open to all persons who meet the membership criteria listed in the Club's Bylaws, without regard to race, religion, gender, ethnicity, occupation or disability.

## About Our Members

The UKSC was founded in 1973 by local families interested in supporting the competitive, educational, and social aspects of sailing within a community-based sailing club. Today, over 30 years later, the UKSC is a strong organization with a membership of over 140 family and individual members. Another way to put it: we're a diverse group of guys and gals banded together to enjoy the fun and sport of sailing. Our clubhouse becomes a second home to many and a place to hang out with good friends.

Our members enjoy the entire spectrum of sailing activities. The Club is a gathering place for organized and spontaneous races, sailing excursions and rendezvous, training in sailing and racing (open to the public), and finally, parties and dinners.

The active members who get the most out of the Club participate in the development of sailing fleets, operation and maintenance of our facilities, organization of events, and long-term planning for the success of the Club. According to our Bylaws, membership capacity is limited to 220 family and individual memberships. One third of these memberships are available for Associate members.

## Types of Memberships

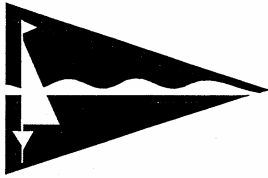
Members can join the UKSC in one of three membership classes:

**Regular** -- A resident or property owner in the Upper Keys (Long Key Bridge to the Monroe County line), and an owner of a sailboat that can sail at the club. A Regular member can hold office and vote in the elections of officers and directors as well as on all other issues.

**Associate** -- Anyone who is not a resident or property owner in the Upper Keys, or does not own a sailboat capable of sailing at the club. Associate members cannot be officers or directors. They can vote only on the Club issues that affect them financially.

**Junior** -- Open to youth age 10-20 years. Juniors will follow the protocol and procedures to become members the same as any other type of membership. Juniors will be under the responsibility of the Youth Program Director.

All members should have a strong interest in participation in sailing events, in promoting the enjoyment of sailing, in development of the Upper Keys Sailing Club, and in using their skills for the good of the organization.

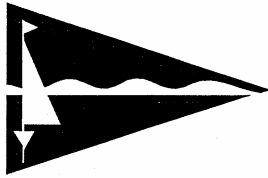


UKSC POLICY LETTER M-6  
18 May 2000

## **JUNIOR MEMBERSHIP RULES AND REGULATIONS**

- 1) Administration/Supervision of the Junior Membership program is the responsibility of the Junior Coordinator who is appointed by (subject to Board approval) and reports to the Fleet Captain.
2. Junior members shall have no charge privileges.
3. No access to club permitted outside normal operating hours. Sunset curfew applies unless attending Junior Membership function.
4. No use of club owned boats unless supervised by a qualified club member.
5. Junior Members are limited to a single guest at any one time.
6. Non-member parents of Junior members are encouraged to participate in Junior Membership activities with their children. They will be considered visitors on club grounds.
7. Regular, Founder, Life and Associate members have priority on the waiting list for dry/rack storage. Junior members are not entitled to dock space.

TOM TRUMP, COMMODORE



## **UKSC SAILING EVENTS**

The UKSC calendar features individual races, weekend regattas and series races. The Club periodically hosts educational sailing programs and special events. There are many regatta dinners and holiday parties held throughout the year as well. We have an active Youth Sailing Program that provides sailing instruction for youth in the community between the ages of 8 and 16.

### **PHRF FLEET**

Keelboats can compete in many one or two-day PHRF regattas. There are about a dozen bayside and Oceanside races held annually.

### **SMALL BOAT FLEETS**

The Club is home to Hobie Waves, Sunfish, and JY 15's. These active small-boats hold seasonal racing series, with trophies awarded to series winners. The fleets also host regional and national races. The racing calendar includes one-design races and mixed small-boat races under the Portsmouth handicap system.

### **CRUISING**

The Club's cruising committee recognizes UKSC members who organize cruising events and log their cruising experiences, along with other club members, during the year. The cruising members of the Club help facilitate trips near and far for new and experienced pleasure boaters.

### **BOAT STORAGE AND DOCKAGE**

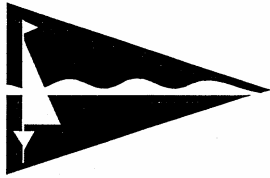
Storage for a member's sailboat is available by a signed lease agreement with the Club. The Club has expanded its rack storage and tried to maximize space for upland trailer storage. The Fleet Captain and Dock Master are responsible for storage. Dock space for larger vessels is limited. Seeking membership mainly to obtain dockage is discouraged. The Dock Committee reviews applications for dock slips separately from membership applications. Permanent dockage is not available to non-members or non-sailing vessels.

### **CLUB FACILITIES**

The UKSC owns its property, buildings and docks. Situated on the bayside in Key Largo, the property includes a dock for sailboats up to 35 feet long, dry storage for small boats and rack storage for dinghies.

Amenities for members include the use of club-owned small boats (a Hobie Wave, Sunfish, Prams and JY-15) for day sailing, after certification of the skipper. Members have the use of the property's boat launching ramps, small docks for landings, sandy beach areas, picnic tables on the sunset jetty, hose-off areas, and outdoor hot-water shower and indoor bathrooms. The Clubhouse includes a bar, water cooler, stereo and television.

Club operations are centered on weekend regattas and other events. Bar service is available Friday, Saturday, and Sunday, and on holiday events. A snack menu is available at specified times. For some meetings and regattas, we hold either covered dish dinners or dinners hosted by volunteers. Some special events, such as the Glander Cup Regatta, New Year's Eve, and the Change of Watch, are celebrated with catered dinners.



## **UKSC COMMITTEE ROSTER**

### **Commodore – Ginette Hughes**

Nominating

Hurricane (with Fleet Captain)

Calendar (with Fleet Captain)

### **Vice Commodore – Joe Worley**

Membership

### **Rear Commodore – Larry Koenig**

Entertainment

Insurance

House and Grounds

### **Fleet Captain – Chip Short**

Race

Trophy

Boat Maintenance

Dockage and Dry Storage

### **Treasurer – Barbara Bauman**

Budget

Audit

### **Secretary – Sara Kahler**

Publicity

Telephone

### **Handicap Committee – Joe Worley**

### **Cruising Committee – Bob Brown or Helen Koenig**

# Upper Keys Sailing Club

P.O. Box 3154 ~ Key Largo, FL 33037 ~ 305-451-9972

## APPLICATION FOR MEMBERSHIP

Date \_\_\_\_\_

Full Name \_\_\_\_\_ Occupation \_\_\_\_\_  
Spouse \_\_\_\_\_ Occupation \_\_\_\_\_  
Address \_\_\_\_\_ Home Phone \_\_\_\_\_  
City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_  
E-Mail Address \_\_\_\_\_

Employer Name \_\_\_\_\_  
Business Address \_\_\_\_\_ Bus Phone \_\_\_\_\_  
City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Children Under 21 \_\_\_\_\_ Age \_\_\_\_\_ / \_\_\_\_\_ Age \_\_\_\_\_

### SAILBOAT INFORMATION:

Sailboat Make \_\_\_\_\_ Boat Length \_\_\_\_\_  
Boat Name \_\_\_\_\_ Location \_\_\_\_\_  
Power Boat \_\_\_\_\_ Location \_\_\_\_\_

### CURRENT AND PREVIOUS SAILING CLUB AFFILIATION:

Name \_\_\_\_\_ Name \_\_\_\_\_  
City/State \_\_\_\_\_ City/State \_\_\_\_\_  
When \_\_\_\_\_ When \_\_\_\_\_

### PERSONAL REFERENCES:

Name \_\_\_\_\_ Name \_\_\_\_\_  
Phone \_\_\_\_\_ Phone \_\_\_\_\_

### CLUB SPONSORS:

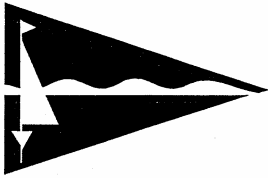
Name \_\_\_\_\_ Name \_\_\_\_\_  
Signature \_\_\_\_\_ Signature \_\_\_\_\_

### 3 EVENTS ATTENDED:

Event \_\_\_\_\_ Date: \_\_\_\_\_ Sponsor Initials \_\_\_\_\_  
Event \_\_\_\_\_ Date: \_\_\_\_\_ Sponsor Initials \_\_\_\_\_  
Event \_\_\_\_\_ Date: \_\_\_\_\_ Sponsor Initials \_\_\_\_\_

### YOU QUALIFY AS:

\_\_\_\_\_ Regular Member  
\_\_\_\_\_ Associate Member  
\_\_\_\_\_ Junior Member (D.O.B. \_\_\_/\_\_\_/\_\_\_) Your Signature \_\_\_\_\_  
Please submit this application to the Vice Commodore or Dock Master



*Welcome to the*

# Upper Keys Sailing Club Survey

While you are visiting the club, please take a few minutes to fill out this survey.

Date \_\_\_\_\_

Name \_\_\_\_\_ Spouse \_\_\_\_\_

Children (under 21) \_\_\_\_\_

Home Address \_\_\_\_\_ Day Phone \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_ Eve Phone \_\_\_\_\_

E-Mail \_\_\_\_\_

### HOW DID YOU HEAR ABOUT THE CLUB?

\_\_\_ Club Member --- Name \_\_\_\_\_

\_\_\_ Friend --- Name \_\_\_\_\_

\_\_\_ Newspaper --- Name \_\_\_\_\_

\_\_\_ Walk-in

### DO YOU OWN A SAILBOAT? \_\_\_ Yes \_\_\_ No

Length \_\_\_\_\_ Make \_\_\_\_\_ Name \_\_\_\_\_

Located \_\_\_\_\_

**OTHER SAILING CLUB AFFILIATION:** \_\_\_\_\_

**SAILING EXPERIENCE:** \_\_\_\_\_

\_\_\_\_\_

**ARE YOU A:** Local \_\_\_\_\_ Weekender \_\_\_\_\_ Seasonal Resident \_\_\_\_\_